



## 2022 Museum Venue Rental Rates

Venue	Description	Capacity	Square Footage	Times Available	4 Hour Block	Add'l Hour	Includes
<b>Auditorium</b>	BIMA's auditorium is excellent for lectures, simple stage shows, concerts, presentations, and films.	68 fixed theater seats, Flex seating for up to 100.	Room: 1351 sq ft Stage: 6ft x 20ft, expandable.	Daily: 7am-Midnight	\$500	\$125	Table inside auditorium, table at front Entrance, Podium.  State of the art AV system
<b>Bistro</b>	A warm and lively room that can be set up as an open standing space, individual tables, or long community tables.	Seated: 40 inside; 30 outside, weather permitting. Standing reception: 60.	789 sq ft indoor; 1000 sq ft outdoor.	Daily: 5pm - Midnight	\$400	\$100	Tables & chairs, Built-in food & bar station areas. Live music capability with discussion. Please see the Catering Guide for kitchen information.
<b>Reception/ Orientation Gallery</b>	Open lobby and small gallery area, flooded with natural light, built-in reception or beverage and food station area.	30		Daily: 5pm - Midnight	\$400	\$100	Up to 30 chairs in the Orientation Gallery. Podium if requested.
<b>Classroom</b>	Flexible, dividable, classroom, studio, or conference space with in-room kitchenette, built-in AV System.	35	966sq ft	Daily: 7am-Midnight	\$500	\$125	Conference style tables and chairs, 72" TV w/HDMI & WiFi connection, built in kitchenette. Easily accessible bathrooms, access to our rooftop terrace.
<b>Sherry Grover Gallery</b>	Elegant private meeting room. Suitable for sit down dinners, meetings, or small cocktail receptions.	14 Seated	469sq ft	Please inquire	\$400	\$100	Chairs, small counter for serving or storage.
<b>First Floor</b>	Open plan suitable for receptions, cocktail parties, sit down dinners and other special events.	100	3800sq ft	Daily: 5pm - Midnight	\$2200	\$550	Includes all furnishings that come with the Auditorium, access to outdoor, plaza, built-in bar and food station areas.
<b>Second Floor</b>	Contemporary, light-filled gallery open plan suitable for receptions, cocktail parties, sit down dinners and other special events.	100	3800sq ft	Daily: 5pm - Midnight	\$2200	\$550	Sweeping staircase as primary entry and exit, WiFi service, access to rooftop garden and garden room. Built-in bar and food station areas.

BIMA is ADA Accessible with ample WiFi coverage, conveniently located bathrooms, and generous power. Use of BIMA AV equipment requires a BIMA AV technician. Please see the Staff & Equipment Guide for rates.

**Non-Profit Organizations receive a 50% discount on venue rental.**  
**Prices do not include sales tax or service charge of 18% on food and beverages.**

## 2022 Staff & Equipment Guide

### Staff

#### Technical

<b>AV Tech</b> (mandatory if AV equipment is used)	\$50 per hour
<b>Photo/Videographer</b> (not available for weddings)	\$50 per hour

#### Museum Operations

Coat Check, Front Desk, Gallery Docent	\$20 per hour
Security	\$30 per hour

#### Catering Service

Bartender, Server	\$30 per hour
Dishwasher	\$30 per hour

#### Event Coordination

\$1800 per event



### Equipment

#### Video, Sound, and Lighting

**Video:** HD Kaleidescape projector, Mersive/Solstice HDMI and wireless casting capability.

**Sound system:** 7.1 HD-XSP Crestron surround sound system. (films)  
12 channel Mackie DL16s digital mixer (live performances)  
12 William Sound assisted listening devices.

**Lights:** Full house lights with 14 stage lights, 9 curtain lights, 10 aisle lights, and 9 usher lights.  
All auditorium lights have brilliance adjusting capabilities with digital and analog switches.

#### Auditorium

**Stage:** 6' x 20' expandable to 12' x 20' with outside rental  
3 in-floor power outlet/XLR monitor input/output sources.

**Piano:** \$50 per day

#### Banquet

**Banquet Chairs** see Bainbridge Event Rentals Guide

#### Tables

30" cocktail	10	\$35 per table	
6' rectangular	10	\$20 per table	n/c with Classroom Rental
4' rectangular	10	\$20 per table	n/c with Classroom Rental

**Table Cloths, Black** \$10 per table

Prices do not include sales tax or service charge of 18% on food and beverages.